

Amsterdam Municipal Golf Course

RULES AND REGULATIONS

Effective: 1 July, 2009

A. GENERAL

1. The following activities are prohibited on the golf course grounds or facilities, except as approved by the Golf Commission (or in the case of concessionaires through their control):
 - a. Storage of personal or private property except in authorized lockers and privately owned carts.
 - b. Solicitations of any kind without the express written consent of the Golf Commission.
 - c. Circulation or posting of handbills, petitions, advertising matter, promotional material, and literature.
 - d. Selling any goods, wares, or merchandise.
 - e. Carrying or discharging of any firearm, air gun, sling shot, or fireworks of any kind.
 - f. Trespassing on golf course property.
 - g. Use of golf course for any purpose other than to play golf in an accepted manner.
2. Alcoholic beverages or soft drinks may only be taken on the golf course in paper cups or aluminum cans and must be purchased from the restaurant or authorized concessionaires.
3. Throwing trash anywhere on the golf course is prohibited.
4. It shall be unlawful for any person to loiter, linger, or loaf on the premises of the golf course; and unauthorized persons are not permitted on any facility.
5. Dogs, cats, or other animals shall not be brought on the golf course under any circumstances.
6. Picnicking or recreational play, other than golf, is prohibited.
7. Cars must be parked in designated parking areas only.
8. If necessary, local law enforcement agencies may be called upon for assistance in enforcing these regulations.
9. The following definitions will be used to identify persons allowed on the golf course.

PLAYERS – persons paid registered and playing golf.

GALLERIES – persons, other than players and caddies, allowed on the golf course during a particular event that has been sanctioned by the golf course concessionaire, course superintendent, or the Golf Commission.

SPECTATORS – persons on the course at time not defined above. Based on concern for safety, speed of play, and liability, spectators are not allowed on golf course. Exceptions for allowing spectators must be approved by the Golf Commission and meet the following guidelines: 1) Spectators must pay applicable greens fee and cart fee; (2) Spectators must ride and remain seated in the power golf cart at all times.

Caddies and galleries are part of the tradition of golf and are permitted during events that are sanctioned or approved in advanced by the course manager or the owner.

B. DRESS CODE

1. Proper golf attire, including shirts and shoes, must be worn at all times. Men's shirts should have sleeves and collars.
2. Bathing attire, cuts off shorts, halter tops, tube tops, tank tops, and similar types of recreational wear are not considered proper dress on the golf course.
3. Shoes worn on the golf course must be appropriate for golf, as determined by the Golf Commission or superintendent. Metal spikes are not allowed at any time.
4. This dress code is suggested to all visitors, golfers, and employees.

C. GOLF PLAY

1. United States Golf Association (USGA) Rules of Golf and posted local rules will govern play at all times.
2. All players must be registered with the starter before playing any part of the golf course.
3. Practicing anywhere on the golf course at any time is prohibited. Players must use the designed areas for practice.
4. Junior golfers, under the age of fourteen (14) years, may play on the golf course only when accompanied by an adult, unless they have demonstrated to the course pro or Golf Commission an appropriate knowledge of golf etiquette and play.
5. Unless prior permission is given, golfers will tee off only between tee markers, (front-red; middle-white; back-blue).
6. Holes must be played in sequence, and golfers in the wrong fairway must give way to the players playing the proper hole.
7. No more than one golfer shall play out of one bag. Each player must have his/her own set of clubs.
8. It is the responsibility of each golfer to replace divots, rake and smooth traps, and repair ball marks or other damage on greens.
9. In the interest of all, players must play without delay, and all groups must keep their pace on the course or allow following players to play through.
10. No play is permitted on the golf course if it has been closed for any reason by the Golf Commission of Course Superintendent.
11. All players must have a current cash register receipt or a valid daily ticket in their possession during play.
12. No more than four players may play together in the same group, unless Fivesomes are being permitted by management.
13. The Golf Commission or Superintendent reserves the right to cancel playing permits for individuals or organizations using the golf course facilities, if at the time the conditions or situation justify such action.
14. Golfers may be refused privileges or they may be removed from the golf course by the Golf Commission, course Pro or his/her designee, and/ or course marshal/ranger for:
 - a. Submitting false information for the purpose of securing golf privileges.

- b. Playing without purchasing a green fee ticket or registering with the starter.
- c. Obvious inability to play golf and to maintain their position on the course.
- d. Intoxication, disorderly conduct, use of abusive or profane language, or other behavior detrimental to the normal orderly operation of the golf course.
- e. Failure to comply with the existing rules and regulations governing golf play, practice, operations of power or hand carts, personal conduct, or appropriate dress.

D. STARTING TIMES

1. On weekends and holidays, the first four times after dawn shall be unreserved and will be given to the first groups waiting for the golf course to open for business. All other starting times will be reserved in advance.
2. Starting time reservation requests for daily play will be accepted by the golf course cashier up to 5 days in advance of the playing date desired starting at 6:00pm. Requests may be made by phone, from 7:30 am to 7:00 pm seven days a week.
3. Reservations will be made only for groups of three or four. Reservations will not be accepted for a single player.
4. Only one reserved time per person is allowed, and that person must be a member of the group for which the reservation is made, unless the reservation office is informed at least 24 hours in advance.
5. A reservation may be canceled at the course if players have not checked in with the starter at least 15 minutes prior to the reserved time. If a reservation has been cancelled, the players involved may be registered on the waiting list, if they so request.
6. Nine-hole play will be available only off the #10 tee, before the first group playing the front nine makes the turn.
7. If for any reason the course is closed the entire day, all reservations for that day will be cancelled. If the course is closed only temporarily, as with frost, the reservation due at the actual time of opening will be honored first, with the others following in the order listed. Players whose reservations were cancelled may inform the starter that they wish to be placed on the waiting list in the order of their original reserved time. While remaining punctual, the starter shall make every effort to get those players on the course as soon as possible. These efforts may include starting players on holes #2, #3, and/or #4, or on the back nine. Before paying green fees, players shall be informed that they may play only from their starting hole through hole #18.
8. Non-annual fee payers will need to use a valid credit card to reserve a start time. If the players are no-shows for their scheduled start time then the credit card will be charged for the full amount of the reservation.
9. Annual fee payers who do not show up for a reserved start time will:
 - a. First offense: Be issued a warning and will not be eligible to reserve a start time for the next 7 days.

- b. Second offense: Will be required to meet with the Golf Commission at the next scheduled meeting to discuss the absences.
 - c. Third offense: Will be required to reserve all future start times with a credit card. No-shows will be charged the full greens fee's of the reservation.
10. Start times can be cancelled up to 24 hours in advance of the start time without penalty.
 11. Start times can be cancelled on shorter notice in the case of inclement weather as determined by the course Superintendent or Golf Commission.

E. WAITING LIST

1. Those players who do not have a reserved starting time may register with the starter on the waiting list. Those golfers who are ready to play may register as a single, twosome, threesome, or foursome.
2. After the daily reservation sheet has left the reservation office, unreserved, cancelled, or otherwise opening starting time may be filled from the waiting list only, and only if the starter is on time. These open times will be filled on a first-come, first-served basis.
3. Those players who registered as a group will be called for play as openings become available for the number of players in that group.
4. If there are a sufficient number of golfers on the waiting list, every group will be a foursome.
5. If fewer than four people are available to play, the starter may send out groups of only three or two. A single player may be sent out alone only if it appears no other golfers are available and if it appears none will be available within a reasonable time.
6. The golf course starter on duty is responsible for assigning groups from the waiting list, and for scheduling and starting all players in accordance with Reservation/Waiting List Rules and Regulations. Only those players who are properly registered and who are called by the starter will be allowed to start play.
7. The golf course starter may switch or interchange starting times if, in his/her judgment; such a change would prevent delays, eliminate confusion, correct a problem, or be of general benefit to the players and to those following.
8. The starter will call players to the tee by name. The starter will call three groups to be ready to begin play, and all three groups shall report to the tee, ready to play. The group fourth up shall then be called to check in. Check in is at least 15 minutes before the scheduled starting time, or the reservation will be cancelled.
9. Throughout the day, the starter shall make announcements which encourage quick and courteous play.

F. POWER AND HAND CARTS

1. Specifications

- A. Power carts shall be four-wheel vehicles built by an established golf cart manufacturer to include safety features acceptable to the owner and to other agencies having jurisdiction over public safety.
- B. Power carts shall be from 84 to 100 inches long, 42 to 50 inches wide, and their weight shall not exceed 1,000 pounds. Maximum capacity shall be for two persons and two sets of golf clubs.
- C. Power carts wheels shall be spring and shock absorber mounted with wide tread, low pressure design tires. Minimum tire size requirements shall be 18 x 8.50 both front and rear.
- D. Power cart brake and steering systems operations must be smooth and positive. The braking system must include a reliable hill-holding device, and for steering, an automotive type wheel.
- E. Electrically powered power carts shall be capable of completing two, 18 hole rounds of golf.

2. Maintenance Requirements

- A. Power carts must be mechanically maintained, as required, to provide safety and reliable operations. They shall be inspected daily, and any unit which is considered unsafe or is in need of maintenance shall not be used until necessary repairs have been made.
- B. Power cart exterior shall be washed at least twice each week, interiors shall be cleaned and vacuumed nightly, and upholstery shall be washed, as required, to remove grease and dirt.
- C. Power carts shall be repainted and reupholstered, when deemed necessary.

3. Operation

- A. No vehicle other than power carts, electric hand carts, and/or pull carts (except as required for maintenance purposes) shall be permitted on the golf course without permission of the Golf Commission.
- B. The use of power-driven carts owned or operated by concessionaires, shall be restricted to such times and areas as authorized by the Golf Commission.
- C. The Golf Commission or their designated representative may restrict or prohibit the use of any type of golf cart when such use would be detrimental to the condition of the golf course.
- D. The Golf Commission, course Superintendent, or course Pro may prohibit the use of any cart which is considered unsafe or is in need of maintenance.
- E. It is the responsibility of the golf professional and his/her staff to ensure that patrons are informed of the rules and regulations governing the use and operations of power carts, electric hand carts, and pull carts. Permanent written instructions should be attached to all power carts.

- F. Power carts and hand carts must be operated in accordance with published rules and in a manner designed to protect the golf course, speed up play, and ensure the safety of all players.
- G. No more than two bags and two riders are permitted on a power cart.
- H. Power carts must be driven on cart paths except where otherwise authorized. Posted signs for control of carts must be observed. The 90 degree rule should be used whenever practical.
- I. Power carts must be kept at least 30 feet away from greens and tees, and at least 10 feet away from sand traps when not on a paved cart path.
- J. Hand carts must not be taken over aprons, greens, tees, sand traps, or areas between the green and traps surrounding the green.
- K. When play has reached the green, hand carts must be left at least 30 feet from the side of the green closest to the next tee.
- L. Carts of any kind should not be driven or pulled through wet or muddy areas or over sprinkler heads.
- M. The golf course pro shop staff have been instructed to issue a “flagged” power golf cart to any person possessing a valid handicapped parking permit. Golfers using a flagged golf cart will be permitted to drive their golf cart within ten feet of the greens, tees, and bunkers.
- N. Management will be responsible for training their staff regarding the Cart Flagging Policy and the Americans with Disabilities Act (ADA) of 1990 and the American with Disabilities Act Accessibility Guidelines (ADAAG).
- O. It is the responsibility of every golfer to be familiar with, and to comply with, the rules and regulations covering the use and operation of golf carts. Failure to observe such rules and regulations could result in the denial of golf carts use and/or playing privileges.

G. CLOSING COURSES

1. The golf course superintendent, or his/her designee, is responsible for decisions concerning temporary or all day closing of any golf course. In making such decisions, due consideration must be given to the welfare of the general public and to potential revenue losses for the course and the operating concessionaires.
2. The golf course superintendent, or his/her designee, will notify the starter on duty to delay opening, or close the course temporarily, or all day. If possible, this notification should be made prior to dawn. It is the responsibility of the starter to notify the public and concessionaires of any decision to close the golf course.
3. If the course has been closed temporarily, the golf course superintendent, or his/her designee, shall remain in the area until the course is opened, or until final determination has been made to close the course all day.
4. If the course is left open during or after a rain or other inclement weather, the golf course superintendent, or his/her designee, will advise the starter as to whether or not power carts and/or hand carts will be permitted on the golf course.

H. GREEN FEES

1. Players using the golf course will be charged standard green fee and any surcharges in compliance with the fee schedule approved by the Golf Commission.
2. Rates for green fees, carts, and range balls will be prominently displayed.
3. A full 18-hole green fee must be purchased by all golfers, regardless of number of holes actually completed.

I. SENIOR GREEN FEES

1. Senior refers to **residents** who are age 62 or over and have proof, in the form of a valid golf photo senior resident reservation card.
2. On weekdays, seniors will receive the senior discount from 7:30 a.m. to 7:52 a.m., and after 12 noon.
3. On weekdays from 8 a.m. to 12 noon, senior shall pay full price, unless they register on the waiting list.
4. There are no senior discounts on weekends or holidays.

J. JUNIOR GREEN FEES

1. Junior refers to anyone **under** the age of 18.
2. Juniors who play after 1 p.m. on weekdays shall be charged the prevailing junior rate. If juniors are on the waiting list, and there are no regular fee players, said junior may be sent to the tee before 1p.m. at the reduced rate.
3. A weekend junior rate will be offered at the regulation courses after 12 noon during standard time, and after 1 p.m. during daylight savings time.
4. During the weekdays, qualified members of the Junior Golf Association (JGA) will be allowed to make advanced reservations. All other juniors will be required to register on the waiting list. During the weekends, all juniors will be required to register on the waiting list.

K. COMPLIMENTARY GREEN FEES

1. Upon presentation of proper identification, the following persons will be granted complimentary golf play.
 - a. Class "A" Members and Apprentice Members of PGA of America.
 - b. Class "A" Golf Course Superintendent.
2. The Golf Commission may allow complimentary play to a player, if it is deemed appropriate.
3. All complimentary play golfers will sign their name and reason for complimentary play to the "Comp Sheet" prior to teeing off.

L. REFUNDS/RAIN CHECKS

1. The course superintendent or golf pro, reserves the right to eject any players, for cause, without refunding green fees.
2. There are no refunds, fee adjustments, or “rain checks” after play has commenced. Please read section on Speed of Play regarding refund policy.

M. SCHOOL TEAM PLAY

1. The Golf Commission will permit high school, junior college, college, and university golf teams to play team practice rounds and scheduled league matches on the golf course in accordance with specified rules and regulations for school team play.
2. Letter applications for school team play, for the following year, must be submitted to the Golf Commission between September 15 and November 1. Applications will not be accepted prior to September 15, and those applications received during the specified period for submittal will be processed in the order received.
3. In processing an application for school team play, the Golf Commission will:
 - a. Make every effort to comply with the school request.
 - b. Designate the the days and times of school play.
 - c. Issue a letter-permit authorizing use of the assigned golf course.
 - d. Prior to January 2 of each year, meet with the golf coach or other designed faculty representatives of the requesting schools to make necessary arrangements, discuss procedures, rules, regulations, and to schedule the school team play.
4. Each school authorized for team play must submit a team roster and schedule for practice and league play to the Golf Commission at least two weeks prior to the opening of the season.
5. School golf teams will not be allowed on the golf course unless accompanied at all times by a golf coach or other designated faculty representative. Teams will be classified as a group, and the assigned coach or faculty member will represent them and be held accountable for their conduct.
6. Team members may play only one 18-hole round on the assigned day or days.
7. Team practice and/or league play will be permitted only on those weekdays (excluding holidays) assigned by the golf course manager. Any changes or exceptions must be approved by the Golf Commission.
8. Each participating school is allowed four foursomes and a coach or faculty member for practice matches and for scheduled league matches. Only one match may be scheduled on any one day.
9. On the discretion of the Golf Commission Greens fees may be waived for school team practice rounds and team league play. If fees are not waived then the golf coach or designed faculty representative will pay the prevailing junior fee for each participating team member. Payment may be in cash or by first party check for the exact amount due.
10. When a school with a letter-permit authorizing use of a particular golf course plays a visiting school team that does not have such a permit, the permit-holding school will pay junior green

fees for the visiting school players. If both schools have a letter-permit, each will pay its own green fees.

11. The golf coach or designated faculty member will pay the prevailing junior green fee when playing golf while supervising school team activity. Regular green fees will be paid for play at any other time.
12. Junior colleges, colleges, and universities are required to issue **I.D.** cards, countersigned by the golf course manager, to all authorized golf team members.
13. Individual members of junior college, college, and university golf team may be permitted to play practice rounds at their assigned golf course at times that best fit their school class schedule. Reservations cannot be made for practice rounds. Team members will present their I.D. cards to the starter and register on the call sheet.
14. Junior college, college, and university golf team matches may be scheduled to begin at 1p.m. only on weekdays (excluding holidays).
15. Junior college, college, and university golf team members will pay the prevailing junior green fee for practice rounds and for league play. The team coach or designed faculty representative will pay the prevailing junior fee for play during team supervision.
16. School golf team members, golf coaches, and faculty representatives will be expected to observe and adhere to the rules of conduct, dress, and golf play prescribed by the owner.
17. The Golf Commission reserves the right at all times to cancel a playing permit if conditions justify such action.

N. JUNIOR CERTIFICATION PROGRAM

1. The Certification Program is designed to improve the golfing skills of junior boys and girls and to enhance their knowledge and awareness of the rules of golf, golf etiquette, and golf course care.
2. To complete the Certification Program, junior golfers must:
 - a. Take and pass a written examination on USGA Rules of Golf, golf course etiquette, and golf course care.
 - b. Successfully demonstrate their golfing skill and ability on the driving range and the putting green.
 - c. Become familiar with and understand Local Golf Rules and Regulations.
3. Appropriate study materials covering the subject included in certification program written examinations, will be made available to junior golfers through the starter office at each golf course. Certification applicants will be encouraged to read and study the material provided before taking the written examination, and study material will be returned to the starter office for reissue to other applicants.
4. There is no limit to the number of times a junior golfer may take the Certification Program written examination.
5. The Golf Course Manager will present a junior certification card to each applicant who successfully completes the Certification Program.